



Driver / Runner & Packhouse Team Member – Job Description

Apricot Lane Farms is a 234-acre farm integrated within a reawakened ecosystem. With a team that makes the seemingly impossible possible, the farm regeneratively grows more than 200 varieties of fruits and vegetables, and raises sheep, cows, pigs, chickens and ducks with care and respect while working in harmony (or a comfortable level of disharmony) within a dynamic ecosystem. We are seeking a professional Driver / Runner & Packhouse Team Member. This is a hybrid position in which the individual will not only be responsible for making deliveries to customers but will also be assisting the Sales Team with various tasks including helping pick, sort, pack all produce that comes from the orchards and gardens. The ideal candidate will have good interpersonal and communication skills, customer management skills, and time management skills in addition to being reliable, trustworthy, and flexible.

Job Duties:

Packhouse

- Pick produce from orchards and/or garden for packing as needed
- Document all incoming produce and product accurately
- Sort, grade, wash and pack all produce
- Maintain quality assurance on all packed products
- Maintain safety procedures and sanitation guidelines
- Assist with tracking and testing of produce
- Fulfill orders
- Assist with Merchandise Fulfillment as needed
- Responsible for loading and unloading vans in preparation for the farmers market, set-up at the farmers market, loading and unloading vans at the end of farmer markets
- Maintain clean equipment at all times
- Conduct inventory and order supplies as needed

Driver / Runner

- Assist our sales department by delivering produce 1-5 days a week.
- Basic vehicle maintenance (wash and gas)
- Deliver livestock and chickens (F350 towing a 16' livestock trailer)
- Pick up meat from the butcher shops
- Assist Sales Staff, Farm Mechanic, Maintenance Staff, and Events Staff by running for needed parts or materials
- Assist Sales Team with various tasks including, but not limited to, picking, packing, sorting, fulfilling orders, loading and fulfillment
- Other duties as requested

Requirements:

- Valid Driver's License with clean driving record (Required by Insurance company)
- Able to effectively communicate and interact with all levels of the organization
- Able to effectively communicate and interact with all customers
- Willing to walk up hilly and steep terrain
- Detailed and process oriented
- Able to follow instructions and follow-through

- Able to escalate issues to immediate supervisor
- Work Shift: Monday through Friday 7:30am – 4:00pm (may vary from time to time)
- Willing to work on weekends, if necessary, schedule may adjust over time

Education and Experience

- High School Diploma or GED

Compensation and Benefits

- \$18.25 - \$20.28 /hour
- Excellent Health Benefits, Paid Sick Leave, Paid Vacation, Paid Holidays, 401K with Employer Matching, Flexible Spending Account plus Employee Discounts

Job Type and Schedule

- Full-time
- Monday – Friday 7:30am – 4:00pm